

**Board of Commissioners Meeting  
July 30, 2015  
Sunapee Town Offices**

PRESENT: Theodore Gallup-Chairman, Peter Hill, Douglas Gamsby, J. Anthony Bergeron, Paul Manson.

Also present: Holly Leonard, David Bailey, Charles Smith, Neil Cheseldine.

The Chairman called the meeting to order at 5:35 p.m.

1. Wastewater Treatment Highlights: Dave B. reported that the Wastewater Plant is running OK and that the inspection that had been done by the state resulted in a letter that had a few items that needed some changing but nothing that needs a letter of response. Dave B. stated that Penta had poured the concrete in the chlorine contact tank and now the valve can be opened and things drained and back on line within an hour. Dave B. reported that the crew has been working on some of the pump stations and that Pump Station 7 on Garnet Street had a leaking flange, so new valves and a flange had been put on there this month. There was some discussion regarding the leaking and how hard it had been to fix. Dave B. reported that around 300 Lake Avenue United had put in a new manhole and a water tap for a development and that this had gone really well.  
Dave B. reported that meter calibrations had happened on Monday at the Wastewater Plant and the Town Line. There was some discussion regarding flows and what has gone on with them lately.  
Holly L. reported that the Selectmen had extended the interim loan with Claremont Savings Bank and that the closing on the Rural Development loan will be on August 28<sup>th</sup>.
2. Forms for Signing:  
June 25, 2015 Meeting Minutes: Anthony B. made a motion to accept the June meeting minutes, seconded by Paul M., voted unanimously in favor, so declared by the Chairman.  
June Sewer Purchase Journal: Anthony B. made a motion to accept the June Sewer Purchase Journal, seconded by Douglas G., after some discussion regarding wages, A/D Instruments and Devine Millimet, voted unanimously in favor, so declared by the Chairman.  
June Upgrade Check Register: Douglas G. made a motion to accept the Sewer Department Upgrade check register, seconded by Anthony B., voted unanimously in favor, so declared by the Chairman.  
June Perkins Pond Check Register: Anthony B. made a motion to accept the check register, seconded by Paul M., voted unanimously in favor, so declared by the Chairman.  
June Water Purchase Journal: Peter H. made a motion to accept the Water Purchase Journal as written, seconded by Douglas G., voted unanimously in favor, so declared by the Chairman.

Annual State Grant Acceptance Authorization: Anthony B., made a motion to authorize the signing of the Grant Acceptance, seconded by Paul M., voted unanimously in favor, so declared by the Chairman.

1<sup>st</sup> Additional Sewer Rent Collectors Warrant 2015: Paul M. made a motion to approve the 1<sup>st</sup> Additional Sewer Rent Collectors Warrant, seconded by Anthony B., after some discussion, voted unanimously in favor, so declared by the Chairman.

3. Water Treatment Highlights:

Dave B. reported that the water line on Pleasant Street had been replaced and that it went very well. Dave B. stated that the leak on School Street had finally been found and that it had been a shear break, he reported that all the areas that had been repaired recently have been repaved. Dave B. stated that the hydrant on Winn Hill had been replaced because it was not repairable, and that today a 2" tap had been done at the High School for an irrigation system for the soccer field. Dave B. reported that calibrations had been done at the water plants and that a new chlorine analyzer is needed at Harbor Hill. There was some discussion regarding the transmission fluid leak that had happened when an Irving truck had broken down there.

4. Old & New Business:

Theodore G. questioned if Dave B. had any more information on the reeds, and Dave B. stated that Scott H. is going to be getting him information on means of controlling the weeds. The Commission would confirm how much it would cost and if it can in fact be done in the marsh. Dave B. will get in touch with someone to come out and look at it. Theodore G. questioned what was going on with the grant funds from Perkins Pond and Dave B. stated that once the loan is all settled with Rural Development there would be more movement on spending the grant funds.

There was some discussion regarding finishing the intake project and retainage to be released.

Anthony B. questioned what is happening with the income from the septage receiving, Holly L. reported that it is going toward a new general ledger account called septage receiving and will be split with New London using the same percentage as New London is billed. There was some discussion regarding receiving septage from other towns, and knowing how much exactly is being delivered. Dave B. stated that the SCADA system needs to be set up with the correct formulas to be able to establish the exact amounts dumped at the plant.

Neil C. presented that Wright-Pierce is finishing the final change order #8 that will balance out the project, the change order ends up coming in at -10,545.46, and it will be passed around to everyone involved for approval. He stated that once it is finalized the next pay application for Penta can be executed keeping some retainage to be released in August after the final warranty period is up. Neil C. would like to have a motion to approve pay requisition #32 in the amount of \$17,090.45. Paul M. questioned if the project was done, and Neil C. stated that there are still some warranty issues being addressed but that everything else is completed. Neil stated that Penta had given back \$6,000 to the town due to the extended time taken to complete the project and that this would be used to pay Wright-Pierce for the cost of the extended time engineering. Anthony B. made a motion to accept Penta's pay requisition #32 in the amount of \$17,090.45 for signing at next month's meeting, seconded by Peter H., after some

discussion regarding what amounted to the 17 thousand and how the change order reads, voted unanimously in favor, so declared by the Chairman.  
The next meeting will be held August 27<sup>th</sup>, and next Tuesday is the Summer Town Meeting.

6:34 p.m. Paul M. made a motion to adjourn, seconded by Peter H., voted unanimously in the affirmative, so declared by the Chairman.

Submitted by Holly Leonard.

Approved by the Water & Sewer Commission this \_\_\_\_\_ day of \_\_\_\_\_, **2015.**

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Theodore Gallup

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Paul Manson

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David Cain

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Kurt Markarian

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Anthony Bergeron

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Peter Hill