

**Board of Commissioners Meeting
February 26, 2015
Sunapee Town Offices**

PRESENT: Theodore Gallup-Chairman, Peter Hill, Paul Manson, David Cain, Douglas Gamsby, Kurt Markarian.

Also present: Holly Leonard, David Bailey.

The Chairman called the meeting to order at 5:37 p.m.

1. Forms for Signing:

January 29, 2015 Meeting Minutes: Paul M. made a motion to accept the minutes as written, seconded by David C., voted unanimously in favor, so declared by the Chairman.

December Sewer Purchase Journal: Peter H. made a motion to accept the Sewer Purchase Journal as written, seconded by David C., voted unanimously in favor, so declared by the Chairman.

January Sewer Purchase Journal: David C. made a motion to accept the Purchase Journal as written, seconded by Peter H., after some discussion regarding electricity, voted unanimously in favor, so declared by the Chairman.

January Wastewater Treatment Plant Upgrade Check Register: David C. made a motion to accept the check register as written, seconded by Douglas G., voted unanimously in favor, so declared by the Chairman.

January Perkins Pond Check Register: David C. made a motion to accept the Perkins Pond check register as written, seconded by Paul M., voted unanimously in the affirmative, so declared by the Chairman.

December Water Purchase Journal: Douglas G. made a motion to accept the Water Purchase Journal as written, seconded by David C., voted unanimously in favor, so declared by the Chairman.

January Water Purchase Journal: Douglas G. made a motion to accept the January water purchase journal as written, seconded by Kurt M., voted unanimously in the affirmative, so declared by the Chairman.

NOR 107 Abatement Request: David C. made a motion to accept the request for abatement as written, seconded by Paul M., after some discussion regarding the fire and water use, voted unanimously in favor, so declared by the Chairman.

JCR 771 Abatement Request: David C. made a motion to accept the abatement request, seconded by Peter H., after some discussion regarding the water being turned off, voted unanimously in the affirmative, so declared by the Chairman.

Water Emergency Plans: Douglas G. would revise the pages #5 to include “any day care facilities or food preparation facilities”. There was much discussion regarding the emergency plans and who would be responsible if there were a water emergency. Paul M. made a motion to approve the Sunapee and Georges Mills Water Works Plans as written, open to revision at any time necessary, seconded by Kurt M., Douglas G. suggested changing the practicing to just twice a year instead of specifying months, Kurt M. would

like to see the changes that were made next time there is any revisions in the way of strike-through or different color text, voted unanimously in the affirmative, so declared by the Chairman.

2. Wastewater Treatment Highlights: Dave B. stated that the Wastewater Treatment Plant has been having some issues in the extreme cold weather and that there had been an incident where the clarifier had run over resulting in sludge possibly making its way into the Sugar River. There was some discussion regarding how to keep the clarifiers from freezing Dave B. reported that the alarms are not hooked up like they should be since the upgrade and that the float in the clarifier had been ripped off from the alarm cable by ice. Dave B. reported that the effluent flow meter is also having freezing issues and is not functioning correctly. Dave B. stated that he is having trouble with the electricians working on the plant and that they are not doing satisfactory work on the upgrade project. There was some discussion regarding hiring different electricians. Dave B. stated that there had also been an issue with one of the pumps in the downstairs of the operations building flooding the room again when a pipe blew apart from it. Dave B. stated that Neil C. is working on a thrust block idea to prevent this from happening any more in the future. There was much discussion regarding how to remedy the pump issue and regarding if the centrifuge is broken in yet or in need of service of any sort. Dave B. stated that he had spoken with Ken Kessler at DES about solar collectors and that he has also talked to employees in Conway and Peterborough about their solar collectors and how they funded them. There was some discussion regarding what would have to be done as far as the town goes and how to get the project moving forward. Douglas G. stated that is very concerned that we have had three spills in the last month or so and that we may need to plan better for severe weather like this winter. There was some discussion regarding how to keep things from freezing. Dave B. stated that he may need to change his procedure and add a walk through at the end of each day before leaving. There was some discussion regarding hiring another employee for keeping an eye on what is going on at the plant.
3. Water Treatment Highlights:
Dave B. reported that there have been quite a few issues with frozen pipes in the last week. There was some discussion regarding the freezing issue on Alpine Court and what had happened there. There were also frozen service lines on Old Georges Mills Rd., at Lake Sunapee Bank and on Lake Avenue where one is going to be dug up to try and thaw it tomorrow. There was some discussion regarding what should happen when someone calls with frozen lines.
David C. stated that he is extremely concerned that there may be extensive freezing in the steel storage tank leading to the possibility of extensive damage to the tank as a result of it, and that he would like to see a plan for tank maintenance.
4. 2015 Rates: After some discussion regarding water line repairs needed and the budget, Paul M. made a motion to raise the flat water rate from 6 months from \$105 to \$110 and the sewer bond fee from \$68 per year to \$70 per year, seconded by Kurt M., voted unanimously in the affirmative, so declared by the Chairman.

5. Old & New Business:

Paul M. stated that he is looking for clarification on whom is paying for the Upgrade and the Perkins Pond Project. Holly L. stated that the upgrade is being paid for solely by the sewer users and New London and that the Perkins Pond Project is being paid for half by the affected Perkins Pond Property owners and half by tax payers.

7:15 p.m. David C. made a motion to adjourn, seconded by Kurt M., voted unanimously in the affirmative, so declared by the Chairman.

Submitted by Holly Leonard.

Approved by the Water & Sewer Commission this _____ day of _____, **2015.**

Theodore Gallup

Paul Manson

David Cain

Kurt Markarian

Douglas Gamsby

Anthony Bergeron

Peter Hill