



TOWN OF SUNAPEE  
WATER AND SEWER COMMISSION  
P.O. BOX 347, SUNAPEE, NH 03782-0347  
(603) 763-2115

**Board of Commissioners Meeting  
October 30, 2008  
Sunapee Town Offices**

PRESENT: Tracy Nangeroni – Chairperson, Charles Smith, Aaron Simpson, Theodore Gallup, Paul Manson, Kurt Markarian.

ABSENT: Christopher Leonard.

Also present: Holly Leonard, David Bailey, Jessie Levine, Mark Kaplan, Richard Lee.

The Chairperson called the meeting to order at 5:40 p.m.

1. Wastewater Treatment Highlights: Dave B. reported that the plant is running well and that the new bridge is being built with few inconveniences. There was some discussion regarding the bridge setting. Dave B. reported that the temporary bridge is gone. Theodore G. questioned how the sludge holding tank is doing. Dave B. reported that it is at about 18 feet and that he has 2 geobags ready to fill once the bridge is in place. Dave B. reported that there had been some problems with the high flows last week but not as <sup>many</sup> ~~much~~ problems as there had been in the past as the flows are down considerably.

Dave B. reported that he had signed an application as had Richard L. for New London Hospital's addition. There was some discussion regarding New London Hospital's addition and the fact that a representative from DES would like to tour the addition to ensure that everything is in compliance. Theodore G. questioned the issue with the rubber gloves in the sludge. Dave B. stated that he felt the driver from Stearns had exaggerated the glove issue and that this has probably not increased to the extent that the driver had insinuated.

Holly L. supplied Jessie L. with a copy of the memorandum from Wright-Pierce regarding the plant study. Charles S. stated that Wright-Pierce has fallen behind and that he wants the Chairperson to prod them to get things ready for placing on the town warrant. Charles S. stated that the contract with Wright-Pierce gives a date of December 19 as when the final report is due. Dave B. will have Neil C. attend the next meeting on November 20, 2008. New London would like to be informed of meetings with the engineers so that Richard L. or any interested Selectmen might attend.

Jessie L. would like to be billed each quarter for the actual expenses for each quarter. Holly L. handed Jessie L. a copy of the proposed treatment plant budget for 2009. There was some discussion regarding the possibility of the warrant article to upgrade the treatment plant and how the funding for this would work.

There was some discussion regarding the Perkins Pond project and how sewer rates impact the amount of grants that could be received for projects.

There was some discussion regarding how many New London Selectmen make a quorum. Jessie L. reported that Brian P. has resigned as Selectman and that a new person will be sworn in soon. Charles S. questioned if there is still a need to rewrite the intertown agreement, Jessie L. stated that it does but that she has not had time to address the issue yet. New London departed at 6:10.

2. Sunapee Center: Charles H. introduced that he is representing Oakwood Park, a subsidiary of Claremont Savings and that he and Sherwood M. were in attendance to request an 8000

gallon per day allocation for the Sunapee Center project. There was some discussion regarding the remaining capacity at the plant and what may be happening with the property in the future. Aaron S. made a motion to approve the allocation request as presented, seconded by Kurt M. Charles H. stated that there are some issues with the phase 1 portion not being entirely occupied at the moment. Aaron S. questioned if there are connections to all of the slabs, and stated that after one year the allocations are null and need to be reapplied for. There was some discussion regarding metering and capacity. Voted 5 in favor of the motion, 1 abstained, passed in the majority so declared by the Chairperson. Charles H. stated that there is another project that he is working on that includes water on Prospect Hill Road. There was some discussion regarding the Prospect Hill Road and the Sunapee Center projects.

3. Forms for Signing:

September 17, 2008 Meeting Minutes: Aaron S. pointed out a spelling error in Robin Saunders name. Charles S. made a motion to accept the minutes of September 17, 2008 as amended, seconded by Kurt M., voted 4 in favor, 2 abstained, passed in the majority, so declared by the Chairperson.

September 25, 2008 Meeting Minutes: After some discussion regarding the bridge and the pre-bid meeting. Theodore G. made a motion to accept the minutes of September 25<sup>th</sup>, seconded by Charles S., after some discussion regarding the 4 day work week idea and the FEMA plan, voted 3 in favor, 3 abstained, passes in the majority, so declared by the Chairperson.

September 2008 Sewer Purchase Journal: Aaron S. made a motion to accept the sewer purchase journal as presented, seconded by Kurt M., after some discussion regarding ABS and mixer repairs, Aquatec, Huberts, Stantec, and Southworth Milton, voted unanimously in favor, so declared by the Chairperson.

September 2008 Water Purchase Journal: Aaron S. made a motion to accept the purchase journal as presented, seconded by Theodore G., voted unanimously in favor, so declared by the Chairperson.

2<sup>nd</sup> Billing Warrants 2008: Aaron S. made a motion to approve the rent collectors warrants as presented for water fees in the amount of \$149,124.47, water bond fees in the amount of \$69,232.14 and sewer fees in the amount of \$203,129.05, seconded by Theodore G., voted unanimously in favor, so declared by the Chairperson.

LAS 100,102 Abatement Request: Aaron S. made a motion to deny the abatement request, seconded by Paul M., after some discussion regarding the property, voted unanimously in favor, so declared by the Chairperson.

Final Billing for Lake Avenue Project: There was some discussion regarding the length of retainage and the completion of the project. Charles S. made a motion to accept Underwood Engineer's letter of October 21<sup>st</sup>, seconded by Kurt M., voted unanimously in favor, so declared by the Chairperson.

4. Water Treatment Highlights: Dave B. reported that hydrants are being flushed and that he will be installing a new one at the end of the main on North Road. There was some discussion regarding hydrant flushing.

There was some discussion regarding the HAA5 issues and problems that Dave B. is having with turnover in the concrete tank. Aaron S. stated that he is concerned that the lack of turnover is a design defect in the tank feeds. Dave B. reported that he is looking into a solar powered circulating pump and that the Town of Wolfboro is currently using one in their tank but he has not spoken with the operator there yet. Aaron S. would suggest getting some

engineering done before just changing the feeds to the tanks. There was some discussion regarding the integrity of the concrete tank.

Dave B. reported that 3 valves were changed in the harbor area so that if there is a line break he can better isolate the broken area and not have to shut down service to as many people. There was some discussion regarding gate valves and flowable fill.

Old and New Business:

Charles S. stated that the letter from Bill Pandolph was interesting and that it says nothing new, he questioned how much this had cost the Commission. A copy of the draft agreement between the Commission and Granliden was passed out. Holly L. pointed out that there was no new water storage tank and that part of paragraph 1 should be stricken from the agreement. Aaron S. would have the contract refer to the Water & Sewer Commission and questioned how many references should read Commission and not Town. Aaron S. stated that the past tense was correct for this agreement and that he would like to review the minutes and correspondence with Granliden to determine if the wording in the draft agreement is correct. There was some discussion regarding the type of pipe that was used and if it is fine for fixing in the future as well as how it had been installed. Holly L. will send the minutes and correspondence regarding Granliden to all the Commissioners via e-mail. Charles S. would have the Chair speak with the Town Manager. Charles S. made a motion to have the Chair meet with the Town Manager to find out where the money is, there was no second. Tracy N. will call Bill P. tomorrow and try to get an update on the situation to send to the Commissioners.

2009 Budgets: There was some discussion regarding the legal and engineering line items on the budget. Aaron S. suggested increasing the water legal/engineering amount to \$10,000 and decreasing the collection legal/engineering amount to \$3,000. After some discussion regarding the maintenance supplies line item in the plant budget it was decided to increase the line item to \$24,000. Aaron S. made a motion to present the budgets as amended to the budget advisory committee, seconded by Kurt M., voted 5 in favor, 1 abstained, passed in the majority, so declared by the Chairperson.

Proposed warrant articles for 2009: There was some discussion regarding paragraph 1 and the need for a new meter reader and software. Theodore G. made a motion to approve the proposed warrant article in paragraph 1, seconded by Kurt M., voted 5 in favor, 1 opposed, passed in the majority, so declared by the Chairperson.

Aaron S. made a motion to approve the proposed warrant article in paragraph 2 amended to identify the location of the water main, seconded by Kurt M., voted unanimously in favor, so declared by the Chairperson.

There was some discussion regarding Wright-Pierce and the third proposed warrant article. Kurt M. would verbally let the Selectmen and BAC know that this article is in the works.

Mutual Aid Agreement: Two versions of a proposed mutual aid agreement with the Town were passed out. There was some discussion regarding what the Commission and Selectmen had agreed upon in the event of a problem. The understanding of the Commission had been that the cost of a problem that's cause was undetermined would be split 50/50. There was some discussion regarding what needs to be agreed upon.

8:46 p.m. Kurt M. made a motion to adjourn, seconded by Paul M., voted unanimously in the affirmative, so declared by the Chairperson.