



TOWN OF SUNAPEE
WATER AND SEWER COMMISSION
P.O. BOX 347, SUNAPEE, NH 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
September 25, 2008
Sunapee Town Offices**

PRESENT: Tracy Nangeroni – Chairperson, Charles Smith, Aaron Simpson, Christopher Leonard.

ABSENT: Theodore Gallup, Paul Manson, Kurt Markarian.

Also present: Holly Leonard, David Bailey.

The Chairperson called the meeting to order at 5:42 p.m.

1. Forms for Signing:

August 28, 2008 Meeting Minutes: Aaron S. pointed out a spelling error and suggested adding a word to clarify a sentence. Aaron S. made a motion to approve the minutes as amended, seconded by Christopher L., voted unanimously in favor, so declared by the Chairperson.

August 2008 Sewer Purchase Journal: Aaron S. made a motion to approve the August sewer purchase journal as presented, seconded by Christopher L., after some discussion regarding Fairpoint alarm costs, Michie Corp., C&S Contracting, and Blue River Technologies, voted unanimously in favor, so declared by the Chairperson.

August 2008 Water Purchase Journal: Aaron S. made a motion to accept the purchase journal as presented, seconded by Christopher L., after some discussion regarding LRG and employee testing as well as Mitchell and Bates, voted unanimously in favor, so declared by the Chairperson.

2nd Additional Billing Warrant: There was some discussion regarding the property which had not been being billed for sewer. Aaron S., made a motion to approve the 2nd Additional Sewer Billing Warrant in the amount of 930 dollars, seconded by Christopher L., voted unanimously in favor, so declared by the Chairperson.

2. Wastewater Treatment Highlights: Dave B. reported that the bids on the bridge will be opened tomorrow in N. Conway and that the pre-bid meeting happened last Thursday. There was some discussion regarding closing the road down to make the bridge work faster and less costly. Aaron S. stated that he would be concerned that there may be some issue at the plant during the bridge closure. There was some discussion regarding potential issues with closing down the road. Dave B. stated that he has saved two of the geo-bags and could use them to dewater sludge during the closure. There was some discussion regarding what type of bridge the new one would be.

Dave B. reported that the meters had been calibrated today. There was some discussion regarding meter calibrations and Dave B. reported that Neil C. had been at the plant yesterday and Neil C. checked the calibrations and that he had stated the meters were correct. Dave B. reported that Neil C. had gone with him to White Shutters and Neil C. thinks that there should be a pressure gauge on the fan at Dewey Beach Pump Station. There was some discussion regarding carbon filters and New London's odor problems. Aaron S. questioned if anything had been done in regards to the variable speed pumps. Dave B. stated that he had

discussed this with Neil C. and that it was Neil C.'s opinion that this could cause other problems in the sewer line due to the fact that it was designed for the other type of pumps.

3. Water Treatment Highlights: Dave B. reported that he has been talking to Neil C. about the HAA5 violations. Dave B. passed out a proposal from Wright-Pierce for doing a study on the disinfection byproducts. Dave B. stated that he thought that Wright-Pierces proposal to study the treatment plant instead of the distribution system made the most sense to him. Aaron S. questioned if the utilization of all 3 filters instead of cutting back to 2 filters in the winter would save money and perhaps work to solve the violations. There was some discussion regarding at what sites testing was being done. There was some discussion regarding the Stantec report and the graphs presented in it. There was some discussion regarding putting an engineering study of the issue on the ballot as a warrant article versus a budget line item. There was some discussion regarding UV disinfection and other options for water treatment. Aaron S. would add 13,500 to the legal/engineering line item on the budget. Dave B. reported that there have been several issues with property owners wanting to have water shut off when tenants were still living in the building. There was much discussion regarding the legality of turning the water off in such a case. It was decided that Sulloway and Hollis will be consulted regarding the issue.
4. New & Old Business: Charles S. questioned what was going on with the Perkins Pond sewer project. Holly L. passed out a letter from Underwood Engineers and an e-mail from Steve C. of Underwood that answered some of the questions brought up by the Commission at the September 17, 2008 meeting with the Perkins Pond representatives. There was some discussion regarding who would be paying for the project and if it may be a bad year to present such a large warrant article. There was some discussion regarding the cost or benefit of the additional users to the sewer users. Aaron S. would request that Underwood present a draft scope and budget in time to have an article ready for an SB2 town. Aaron S. suggested bringing up the issue with Donna N. and seeing if the town can pay for some of the engineering needed to ready the project for the warrant. The Commission would meet with the Selectboard at their next regular meeting that will be on October 6, 2008 to discuss the project. Aaron S. questioned how the rest of the Commission felt about paying half of the approximate 10,000 out of the collection budget if the Town is willing to split the cost. Charles S. would agree to paying half.
The Commission discussed the letter of engagement with legal council. Charles S. made a motion that the Chair be allowed to sign the engagement letter with Sulloway & Hollis, seconded by Aaron S.. Aaron S. stated that he has some concern with the fact that Bill Pandolph is not listed in the letter as one of the team that would be providing legal council to the Commission. There was some discussion regarding Bill P. and Martin G. having knowledge about past issues and if a new lawyer would have the same insight into Commission problems. After some discussion regarding legal files and how long they need to be kept, voted unanimously in favor, so declared by the Chairperson.
Charles S. questioned if the Chair had met with the Town Manager regarding the funds from the Jobs Creek water line warrant article. Tracy N. stated that the Commission council is working on the issue.
Charles S. questioned if Wright-Pierce has presented any of the items listed in the contract to have been completed by September 19,2008. There was some discussion regarding the fact that the contract has not yet been signed and that DES needed to approve it prior to the Commission signing it. Dave B. will follow up with Wright-Pierce regarding the status of the plant facility plan.

There was some discussion regarding the River Rd. plaque ceremony scheduled for October 11, 2008. A few of the Commissioners will be able to attend.

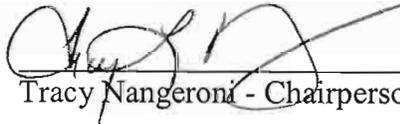
Dave B. brought up the possibility of using a 4-day work week to save money. The Commission would like to see how much money could be saved by instituting such a schedule.

There was some discussion regarding the budgets and discussing them at the next meeting. Aaron S. questioned what had been found out about who could draw up a FEMA plan for the department. Holly L. reported that the engineers had stated that this is not something they generally get involved in and that Granite State Rural Water had given the department a software program designed to do an emergency plan. Aaron S. would suggest getting in touch with DES or Upper Valley Regional Planning to find out who would do a plan for the Commission.

8:55 p.m. Christopher L. made a motion to adjourn, seconded by Aaron S., voted unanimously in the affirmative, so declared by the Chairperson.

Submitted by Holly Leonard.

Approved by the Water & Sewer Commission this 30th day of October, 2008.

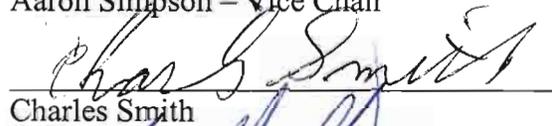


Tracy Nangeroni - Chairperson

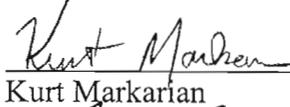


Aaron Simpson - Vice Chair

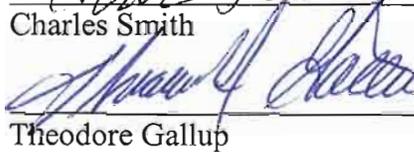
Christopher Leonard



Charles Smith



Kurt Markarian



Theodore Gallup



Paul Manson