

Town of Sunapee

Trustee of the Trust Funds

April 20, 2016

Meeting at the Sunapee Town Hall

Attending: Chairman Stephen White, Lena Welch and Jolene Chappell

Meeting was called to order by Chairman White at 5:25pm April 20, 2016.

First subject of business is that the Sunapee Beautification committee has decided to close the account they have with the Trust Funds. Chairman White will send a letter explaining that we will wait until the end of the month for the interest to be posted to the account then we would write a check to them and close the account.

We the Trustees discussed the paperwork that we went over with the Library Trustees Denise Bressette and Xan Gallup on April 13, 2016. We provided them with everything of paperwork that we were given from Cutwater and NHPDIP. Stephen and Jolene discussed the fact of getting anything else that Cutwater and NHPDIP might still have on file and she was able to let us know that there is else to retrieve of information.

These problems and discrepancies within the paperwork accrued before the Trustees in office now were elected. Chairman White will send an email to Terri White Chairman of the Library informing her that we have submitted all information that we can retrieve for them. He would like for them to take to their board to go over and then let us know what they would like to do for an end result of it all.

Lena will go through the information we were given at the training with Terry Knowles and see if we can find a retention time frame on how long information from the Trustees of the Trust Funds on all transactions being contributions, withdrawals and account activity need to be kept. We the Trustees will now wait to hear from the Library Trustees as how to further progress with answers for all involved.

With no further business to discuss the Chairman adjourned the meeting at 6:15pm.

Submitted by Trustee Lena Welch, Secretary