

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Monday, April 18, 2016

Present: Suzanne Gottling, Vice Chairman, John Augustine,
Fred Gallup, Shane Hastings and Donna Nashawaty, Town Manager
Absent: Josh Trow, Chairman

Vice-Chairman Gottling opened the meeting at 6:30PM

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID: 0109-0006-0000 20 Westwood Rd. Stephen & Nancy Braun

Parcel ID: 0123-0005-0000 31 Granliden Rd. Joseph Villers & Monique Rossignol

Parcel ID: 0122-0012-0000 200 Jobs Creek Rd. Mary & Scott Schneider

Parcel ID: 0128-0012-0000 17 Garnet Street Robert Monahan

Parcel ID: 0145-0015-0000 44 Upper Bay Rd. Fred & Maureen Tonelli

Parcel ID: 0233-0048-0001 60 Nutting Rd. Norman & Susan Smith

Parcel ID: 0138-0006-0000 110 Edgemont Rd. Dwight & Helene Churchill

Parcel ID: 0106-0005-0000 1002 Main St., GM Bailey Family Trust

By Selectman Gallup, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING PERMIT TO EXCAVATE:

Parcel ID: 0109-0006-0000 20 Westwood Rd. Stephen & Nancy Braun

Parcel ID: 0133-0107-0000 31 Maple St. Bugs in the Woods (Abigail Brown)

By Selectman Gallup, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BOND:

Parcel ID: 0128-0012-0000 17 Garnet St. Robert Monahan

Parcel ID: 0109-0006-0000 21 Westwood Rd. Stephen Braun

By Selectman Gallup, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING SIGN PERMIT:

Parcel ID: 0211-0011-0000 1106 Route 11 Michael Lemieux

By Selectman Gallup, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:

Parcel ID: 0128-0012-0000 17 Garnet St. Robert Monahan

Melody Lane Gunter Nestler

By Selectman Gallup, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING INTENT TO EXCAVATE:

Parcel ID: 0211-0011-0000 Route 11 Michael Lemieux

By Selectman Gallup, seconded by Selectman Hastings Unanimous

Parcel ID: 0218-0061-0000 112A Sargent Rd. Dustin Aldrich

“Motion to approve the CZC for Dustin Aldrich contingent upon the filing of a document by May 16, 2016 in the Sullivan County Registry of Deeds that states that the upper floor of the duplex contains no more than 3-bedrooms and the lower floor contains no more than 2-bedrooms. In addition, the document will also state that the septic design for the property has been approved by the state for a 5-bedroom dwelling.” By Selectman Gallup, seconded by Selectman Hastings Unanimous

APPOINTMENT

7:00PM-Scott Hazelton-New Grader; Paving Bids/Woodland Road

•New Grader

Scott Hazelton stated that after test driving two (2) graders, a John Deere 672G 6WD, cost \$260,000 and a Caterpillar 120M2 AWD, cost \$279,500 and based on the evaluation of each machine, cost proposals and warranty information, Scott Hazelton recommends that the Board authorize the purchase of the John Deere 6WD grader. **Motion to approve the proposal from the Highway Director for the John Deere 672G 6WD grader by Selectman Gallup, seconded by Selectman Hastings. Unanimous**

Scott Hazelton stated that a service contract was not included in either manufacturer's original proposals. A service contract includes routine equipment services at 500 hour intervals, and major equipment services at 1,000 hour intervals. The cost for a 3,000-hour/5years service contract is \$13,952. Donna Nashawaty suggested that for this year they take the \$13,952 out of the grader lease line. Selectman Augustine said in the next 5 years there would not be any grader associated line item, Scott Hazelton replied there would be nothing. **Motion to purchase the 3000-hour/5years service contract for \$13,952 with funds coming from the grader lease line in the highway budget by Selectman Hastings, seconded by Selectman Gallup. Unanimous**

•Paving Bid Results

Scott Hazelton stated that there were 7 bidders for the 2016 Roadway Paving Projects and 6 bidders for the 2016 Parking Lot Paving Projects. The following are the bid results: The low bidder on the roadways projects was United Construction, who came in at \$262,665.59. The low bidder on the parking lots was GMI Asphalt, who came in at \$27,783.40. All of the bids for paving had pricing for Woodland Road and United Construction came in at \$81,990.

•Woodland Road Project

Donna Nashawaty started by saying, as the Board was aware, a couple of months ago, the Town Manager and Highway Director was approached by a resident on Woodland Road regarding paving Woodland Road with private funds from residents, as of March he had secured \$75,000. Donna Nashawaty would like the Board to set a public hearing for May 16th to discuss accepting the donation for paving Woodland Road. After the public hearing is closed, the Board will vote to accept or not accept the donation. If accepted the residents would hand over the checks totaling \$81,990 that night. After some discussion, the Town Manager will send notice of public hearing to all residents on Woodland Road. **Motion to approve the bids presented by the Highway Director for the paving projects, including Woodland Road, contingent upon a positive public hearing May 16th by Selectman Gallup, seconded by Selectman Augustine. Unanimous**

SELECTMEN ACTION

•Erica Belisle-Recreation Resignation

The Board received a letter of resignation from Erica Belisle, Recreation Committee. The Board thanked her for her service and asked the Town Manager to send a thank you letter.

•Reappointment-Kathy Weinstein Asst. Treasurer

Motion to approve the reappointment of Kathy Weinstein as Assistant Treasurer by Selectman Gallup, seconded by Selectman Hastings Unanimous

•Use of Facilities: 5/3-Georges Mills Harbor, Outdoor Recreation for Seniors-COA

Motion to approve the Use of Facilities application from Outdoor Recreation for Seniors (COA) to use Georges Mills Harbor on May 3rd by Selectman Gallup, seconded by Selectman Hastings. Unanimous

•Use of Facilities: April & May-Dewey and Veterans Fields, Mt. Royal Academy

Motion to approve the Use of Facilities application from Mt Royal Academy to use Dewey and Veterans fields on various dates in April and May by Selectman Hastings seconded by Selectman Gallup. Unanimous

•Friends of Abbott Library Raffle Permit-Drawing 7/9/16 at Annual Pancake Breakfast

Motion to approve the Raffle permit from the Friends of Abbott Library for a raffle to be held on July 9th at the Annual Pancake Breakfast by Selectman Hastings, seconded by Selectman Gallup Unanimous

•Tax Deeding Action

The following properties are due to be deeded to the Town of Sunapee for non-payment of 2008-2013 taxes. The Board signed a deed waiver because “in its judgment acceptance and ownership of the real estate would subject the municipality to undesirable obligations or liability risks” on the following properties:

Motion to not take the deed on 59 Hamel Road (Parcel ID: 0147-0033-0001)

By Selectman Gallup, seconded by Selectman Hastings.

Motion to not take the deed on 38 Wilderness Park Road

(Parcel ID: 0239-0002-0001) by Selectman Gallup, seconded by Selectman Hastings.

Motion to not take the deed on 43 Wilderness Park Road

(Parcel ID: 0239-0001-0010) by Selectman Gallup, seconded by Selectman Augustine.

Motion to not take the deed on 22 Wilderness Park Road

(Parcel ID: 0239-0001-0008) by Selectman Gallup, seconded by Selectman Augustine. Unanimous

Donna Nashawaty stated that there might be a couple of additional properties that could be tax deeded.

•Capital Improvement Committee (CIC) Discussion

Vice-Chairman Gottling wondered if the Board could postpone the CIC discussion until the May 16th BOS meeting since Chairman Trow was absent tonight and Selectman Hastings would not be able to attend the May 2nd BOS meeting.

The Board asked if the Moultonborough structure pages given to them ahead of time, it will be included in the May 2nd meeting package.

CHAIRMAN'S REPORT

- Selectman Gottling reported that they're working on the County budget.
- Selectman Gallup asked Representative/Vice-Chairman Gottling what was happening with the pole tax bill. Representative/Vice-Chairman Gottling stated that tomorrow the Senate will be voting on it.
- Selectman Gallup went down and did some measurements at the end of the second parking lot for the library and with the appropriate site work, a 40x70 building to house the Thrift Shop could be built there. Vice-Chairman Gottling said that she hopes that there would be some thought of the aesthetic that went into the library itself and an adjacent building should be reflective of that building. Donna Nashawaty agreed that the face of the building should reflect the architectural of the library. Selectman Gallup said the Board has not made a decision yet, he just had a few minutes to take some measurements so the Board has more information on what the potential might be there.

TOWN MANAGER REPORTS

•Encumbrance from 2015 for Perkins Pond Debt Service

Donna Nashawaty stated that it came to her attention last Wednesday that an old amortization schedule was used for the Perkins Pond 2016 budget, which left a 2016 shortage of \$24,387.50. The Town is responsible for half the payment, \$48,981.50. The unspent balance of the 2015 Debt Service budget at the end of the year was \$46,592.66. A large part of this amount is the savings from refinancing the Safety Services Building loan and the unused Perkins Pond Funds budgeted, but not used in 2015. Donna Nashawaty asked if the Board would make a motion requesting to encumber from 2015 unspent Debt Budget \$24,387.50 to cover shortfall in the 2016 Debt Budget from Perkins Pond. **Motion requesting to encumber from 2015 unspent Debt Budget \$24,387.50 to cover shortfall in the 2016 Debt Budget from Perkins Pond by Selectman Gallup seconded by Selectman Hastings. 3 in Favor Selectman Augustine Opposed**

•Legislative Policy Process NHMA

Donna Nashawaty asked the Board if they have been following the Legislative Bulletins for the legislative policy process. Donna Nashawaty sits on the Revenue Committee and one of the policy given a high priority is the one supporting Police Standards and Training, which will have a short fall this year. If the Board sees a bill that might be beneficial to the community, it could be introduced as a legislative policy the next year.

•Right to Know session

Donna Nashawaty reminded the Board about the Right to Know Session to be held on Tuesday, May 17th at 7:00PM at the Town Meeting Room. All Town Boards and Committees are encouraged to attend.

•Monthly Budget Report

The Board received the March Monthly Budget Report.

•Aflac Insurance Program

Regarding the insurance program Donna Nashawaty talked about at the last BOS Meeting, Donna Nashawaty stated that the Aflac report that was given to the employees with her findings and recommendation not to participate was sent to the Board

•Comcast Franchise Agreement

The Comcast Franchise Agreement is up for renewal; this contract gives you nothing, does nothing, sets-up nothing, you can have multiple franchises and it's not exclusive. The Town Manager set as a low priority.

•Donna Nashawaty updated the Board on the NH Electric Coop and Eversource lawsuits.

•On April 28th at the Water & Sewer Commission Meeting, a representative from Solitude Lake Management will hold an informative session on the Phragmites (Reed) eradication at the Water Treatment Plant.

•The Board talked about the Crowther Chapel insurance coverage.

Meeting adjourned at 8:40PM

Submitted by,

Barbara Vaughn

Administrative Assistant

Approved: _____

Joshua Trow, Chairman

Suzanne H. Gottling, Vice Chairman

John Augustine

Frederick Gallup

Shane Hastings