

Present: Van Webb, chair, Tim Fleury, vice chair, Ginny Gwynn, treasurer, Barbara Chalmers.

By Zoom (no-voting): Doug Hanson and Sylvia Kellner

Absent: Cliff Fields

Meeting at Town Hall called to order by Van Webb at 7:00 PM.

1. MINUTES

- June minutes. **Motion** by Tim to accept June minutes, 2nd by Barbara. Ginny abstained. Vote unanimous in favor.
- August minutes. **Motion** by Tim to accept August minutes, 2nd by Barbara. Van and Ginny abstained. Vote unanimous in favor.
- Barbara reported that she has been working to organize Con Com files from 1970s to present. DES applications and permits are now filed by property location and Con Com correspondence is a separate file by year. This work is about 75% completed. Barbara has also created a customized Excel data base of all DES permits for Sunapee from information available at the DES website and will use this database to track applications.

2. TREASURER'S REPORT

- Ginny reported there has been a personnel change at the town finance office so she was only given a copy of the ledger, not the bank account, but there has been no spending, so only interest has been added to bank accounts. General Services account is at \$3,696.71. **Motion** by Tim to accept the treasurer's report, 2nd by Barbara. Vote unanimous in favor.

3. INVOICES

- Outstanding invoices to be paid:
 - 1) **Motion** by Ginny to pay May LS Regional Planning Commission invoice #98 for \$245 (NRI map update) from professional services, 2nd by Tim. Vote unanimous in favor.
 - 2) **Motion** by Ginny to pay June MeadowsEnd invoice for Dewey Woods field walk for \$200 from professional services, 2nd by Barbara. Vote unanimous in favor.
 - 3) **Motion** by Ginny to pay MeadowsEnd invoice #2023-1044, Dewey Woods site visit for \$262.50 from professional services, 2nd by Tim. Vote unanimous in favor.
 - 4) **Motion** by Ginny to reimburse Barbara for cost of printing two NRI maps in poster size for \$46 from general supplies account, 2nd by Tim. Vote unanimous in favor.
 - 5) **Motion** by Ginny to reimburse Barbara for cost of printing corrections to 3 NRI reports and rebinding same for \$26.56 from general supplies account, 2nd by Tim. Vote unanimous in favor.

4. MAIL

DES Violation & Alleged Violation letters:

- Aug 10: 23 Old Norcross Road (Garnet Hill Road), Bolsinger, alleged violation for shoreland vegetation removal at Russell's Point.
- Burkehaven Hill Rd. Jean Molloy for unpermitted dock: No update.
- Burkehaven Hill Rd. David Lemare for shore disturbance: No update.
- Aug 23: 146 Garnet St. Dale Dewey and Mary Kingsley for stream and shore disturbance. Field inspection was conducted, disturbance was found. Area to be allow to return to its natural state.

DES Permit Applications:

- Fishers Bay Community: Aug 17 application for dredge permit at boat basin on Red Water Creek and construction of permanent steel sheet piles with concrete cap at basin perimeter.
- 54 Birch Pt Rd David Page: Aug 17 DES application approved for new bunkhouse & boat bldg

- 90 Garnet St Michael Kelly: Application for work in shoreland zone: pending more information requested.
- 90 Garnet St. Michael Kelly: Application for work on existing boathouse and dock.
- 98 Garnet St. Chris Murphy: Aug 17 application approved for shoreland zone impact to build garage.
- 169 Lake Ave: DES application under review for walk, 100 sf addition to house, tree removal.
- 173 Lake Ave, Gottling: Boathouse repair application. July 5 DES requested more information.
- 29 Nilsen Lane: July 11 DES Shoreland application for deck removal & retaining wall.

5. VISITORS - None

6. OLD BUSINESS

- NRI Action Plan:
 - Build-out analysis: Ask Olivia about cost and if she can provide a sample of one? Ask Michael Marquis if this has ever been done before in town. **Pending**
 - Invasives Mapping: Ginny presented a map of town identifying stands of Japanese Knotweed. When the hand-drawn map is complete, Van would like to have it formalized by Olivia.
 - Having a booth at the Farmers Market about the NRI did not work out and we will try for next summer.
 - About 40 attended Barbara's August presentation on the history of town parks, conservation lands and new NRI at the harbor museum.
 - No summer town meeting was held.
 - What are Sunapee's existing "Low Impact Development" provisions of zoning? What could be added to supplement it? **Pending**
 - Wetlands Overlay District: Review by Michael Marquis w/ a Com Com member re wetlands ordinance. **Pending**
 - Vernal Pool mapping: On-going volunteer effort, need to put word out requesting volunteers. Barbara has located 7 vernal pools to date. **Pending**
- View Easement at Ryder Corner Road: Tim and Van met with town manager and discussed legal assistance for view easement language to protect town interests.
- Peer Review Meeting: Barbara reported the August meeting discussed the Sunapee Harbor Riverway proposal for building a new restaurant in the harbor and harbor parking.
- Update on Tree Stand Removal & Right-of-way: Tim and Van met with town manager to discuss town right of way at Lower Main St. and over the Samalis property. Town attorney will review. Van noted that that right of way access to the Gould lot off Keyes Road also needs to be clarified by town attorney.
- QR Code for Rec Use Data: Barbara updated the QR code graphic at trailhead kiosks. Cliff has not yet confirmed with Allyson at Town Office that it is working along with our outlook email. No Update. **Action by Cliff**
- Dewey Woods Enhancement Project: MeadowsEnd 3-phase proposal for meadow improvements west of Rte 11 was discussed. Phase 1 includes design of the tree cutting project to be put out for public bid next year. **Motion** by Tim to accept Phase 1 proposal running through the winter of 2024 and not to exceed \$8,000 to be paid from the Con Com fund; Van to be authorized to sign contract for this phase, 2nd by Barbara. Vote unanimous

in favor. Van will contact Meadows End re proposal and date to meet on site, then advise Con Com. **Action by Van**

- Ledge Pond Trail Erosion: Van noted a less expensive fix would be to close the trail in the problem area during mud season and wet winter times, but to be a responsible land manager, the trail needs to be 4-season. He will contact Ausbon Sargent to discuss. **Action by Van**
- Dewey Woods Ballfield Improvements: Barbara reported that SPNHF has no issue with the proposed improvements. They had been completed by the rec committee.
- Proposed Dog Park: No new information.
- Commission Vacancy: Sylvia reported that her husband is interested in also serving as a Con Com alternate. Spouses serving on the same board to be checked with town manager. Barbara will provide a post about the member vacancy for Intertown Record Sunapee column and in Project Sunapee email blast. **Action by Barbara**
- Ausbon-Sargent: Van reported that Andy Deegan's request to organize a conservation easement informational neighborhood coffee for the northwest section of town hosted by Jolyon Johnson was declined.

New Business

- Lock on the gate at Meadow Brook Road into the Ledge Pond Forest land was cut off allowing trespass by pickup trucks. The town has installed a new padlock.
- Van noted that the proposed 2024 budget will be discussed next month and anticipates level funding. The Land Trust Alliance now recommends that towns conserve 30% of their land by 2030. This is more than the SPNHF target. In 2023 we discussed increasing the Con Com land conservation target fund from \$250,000 to \$450,000 which reflects increasing land values and costs to conserve.

Meeting adjourned 8:30 PM.

Next Meeting: October at 7 P 4M

Respectfully submitted,

Barbara Chalmers, secretary